



## Recurring Maintenance Checklist

! Our “bread and butter” service that’s designed for keeping your home at a superb maintenance level of cleaning. Only available to clients on a recurring weekly, biweekly (and occasionally monthly) schedule !

Your home is your personal space. Our goal is to provide you with not only a clean home, but also consistent, and efficient services regardless of who’s cleaning. Please contact us with any special requests at minimum 2 hours prior to your appointment time.

***It is presumed that the home will be in order and somewhat picked up to facilitate cleaning the areas described below.***

### WHAT IS INCLUDED?

#### **BEDROOM**

**(Tech Initial Master \_\_\_\_\_ BD1 \_\_\_\_\_ BD2 \_\_\_\_\_ BD3 \_\_\_\_\_)**

- *Beds made (1 set of sheets changed upon request, the sheet set needs to be on or next the bed on the cleaning day)*
- *Remove trash and Reline*
- *Ceiling fans & light fixtures (dusted, within reach of extended duster)*
- *Dust Baseboards/Moldings (dusted, reachable without moving furniture)*
- *Blinds, window sills, & lock ledges (dusted)*
- *Lamps & lampshades (dusted)*
- *Pictures & knick-knacks (dusted)*
- *Mirrors spot cleaned*
- *Stairs (vacuumed & mop)*
- *Vacuum (rugs/carpet/hard floor)*
- *Mop (tile/hard floors)*

#### **KITCHEN/LAUNDRY**

**(Tech Initial Master \_\_\_\_\_)**

- *Top of fridge*
- *Stove Top (if glass top, finish with glass cleaner)*
- *Refrigerator Front*
- *Dishwasher Front*
- *Stainless Steel streak free*
- *Wipe Countertops (move small appliances)*
- *Sink*
- *Microwave Inside & Out*
- *Spot Check Cabinets*
- *Wipe Washer and Dryer fronts/tops if cleared*

- *Empty trash and Relined*
- *Vacuum (rugs/carpet/hard floor)*
- *Mop (tile/hard floors)*

**WHOLE HOUSE (Including hallways/entryways/offices)  
(Tech Initial Master\_\_\_\_\_)**

- *Straighten Rooms (blankets/pillows/towels/toys/etc)*
- *Dust, pick things up when dusting (unless very fragile)*
- *Clean All Glass & Mirrors*
- *Dust picture frames tops and bottom ledges*
- *Dust windowsills and blinds*
- *Dust baseboards*
- *Check for cobwebs, on walls and corners*
- *Empty any trash cans and Reline*
- *Vacuum (rugs/carpet/hard floor)*
- *Mop (tile/hard floors)*

**BATHROOM**

**(Tech Initial Master\_\_\_\_\_BA1\_\_\_\_\_BA2\_\_\_\_\_)**

- *Toilet (base/sides/under bowl/rim/seat/handle/tank)*
- *All sinks & faucet (scrubbed/disinfected)*
- *Mirrors (streak free from all angles)*
- *Countertop (no streaks)*
- *Shower Glass/Enclosure/Metal Frame*
- *Spot Check Cabinets*
- *Dust Fixtures (lights/towel rods/toilet paper holder/artwork)*
- *Wastebaskets (emptied/relined)*
- *Windowsills, blinds dusted*
- *Spot Check Baseboards Doors & Door Frames*
- *Pick up Rugs and shake them*
- *Vacuum (hard floor)*
- *Mop (tile/hard floors)*

**KEEP IN MIND- The cleaning visit is totally customizable!  
We offer 100% Satisfaction Guarantee!**

**NOTE:**

*\* We do not do dishes*

*\* We do not do laundry, please have clean sheets laid out for our techs to know to change them.*

*\* For recurring cleans we do not use a ladder. Higher items will only be dusted w/ an extension duster. We will try to reach any visible places either by hand or with an extension duster.*

*\* Most homes have at least one chandelier or vaulted ceiling fan that we cannot reach by hand.*



*\* We cannot guarantee the results of mini-blind cleaning. Excessive build-up may require a professional mini-blind cleaning service. Please allow for some dust resettlement after we leave. We try to limit the dust in the air but cannot prevent this entirely.*

**Notes:**

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**LOVE THE CLEANING?**

*Tips are never expected, but always appreciated for a job well done! You will receive a text after the clean for an easy way to tip! 100% of your tip goes directly to your assigned tech.*

Please, let us know if you have any doubts or questions.

Best regards,

*Maria Lawson*  
Founder Eagle

Eagle Cleaning Services, Inc.

